

July 17, 2019

Dear Supplier,

As part of our commitment to keep you informed of our merger activities, we wanted to share an important milestone in our integration journey. Effective September 1, 2019, we will move the assets of Nexeo Solutions LLC into Univar USA Inc., and the name of the combined entity will reflect our new name, Univar Solutions USA Inc. (Univar Solutions). Soon we will begin transitioning the legacy Univar operations onto the legacy Nexeo Enterprise Resource Planning (ERP) system, SAP, in successive geographic waves. Coming together under one legal entity and one operating platform are key steps in fulfilling our vision to redefine distribution and be the most valued chemical and ingredient distributor on the planet.

As a valued supplier of both legacy organizations, there are several key steps you will need to take that will make this transition as smooth as possible. We have outlined below what is changing and what is not changing, based on the treatment of Nexeo Solutions LLC and Univar USA Inc. as discrete customers in your system.

To ensure that we can continue to seamlessly submit purchase orders and payments we ask that you retain the system capability to receive purchase orders from and generate invoices to the legacy companies as you have in the past until notified of a location's system transition. We realize in some cases this may be a significant ask; however, it is critical to maintaining efficient operations moving forward.

Included in this communication is a link to the new Univar Solutions USA Inc. credit information [Univar Solutions USA Inc. Credit Information](#), a link to our new W-9 [Univar Solutions USA Inc. W-9](#) and a link to [Univar Solutions Financial Information](#). If applicable, we will provide tax exemption certificates prior to September 1, 2019. If this information is not comprehensive enough to re-establish our accounts in your ERP system, ***please advise by August 1, 2019*** so that we can get you the information needed by the transition on September 1, 2019.

The support of our supplier partners is invaluable during our integration, and we truly appreciate your attention and understanding as we work through this transition. Streamlining our systems will improve our ability to innovate and grow as an extension of your brand.

We always value your feedback and questions, so please do not hesitate to reach out to your contacts or our centralized mailbox VendorIntegrationQuestions@UnivarSolutions.com.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mark Fisher".

Mark Fisher
President, Univar Solutions USA Inc.



	Nexeo Solutions LLC	Univar USA
What <i>is</i> changing?	<ul style="list-style-type: none"> • Legal Entity As of September 1, 2019, operational activities will begin under Univar Solutions USA Inc. • Federal Tax ID EIN The Federal Tax ID/EIN will be different from what you are accustomed to using. • W-9 An updated W-9 will be issued as Univar Solutions USA Inc. • Tax Certificate, if applicable A new Tax Exemption Certificate will be issued as Univar Solutions USA Inc. 	<ul style="list-style-type: none"> • Legal Entity Name As of September 1, 2019, the name of this entity will change to Univar Solutions USA Inc. but otherwise everything will remain the same. Until we transition our operations to SAP, we will continue to “do business as” Univar USA Inc. for purchase and sales transactions. • Federal Tax ID EIN We will have the same tax ID, but the name will change. • W-9 An updated W-9 will be issued as Univar Solutions USA Inc. • Tax Certificate, if applicable A new Tax Exemption Certificate will be issued as Univar Solutions USA Inc.
What <i>is not</i> changing?	<ul style="list-style-type: none"> • Procurement Modes, including EDI No change to current processes to place orders, transact and make payments. • Product Marketing Manager Your Product Marketing Manager/Contact remains the same. • Purchasing Agent Your Purchasing Agent remains the same. 	<ul style="list-style-type: none"> • Procurement Modes, including EDI Until we have transitioned your business onto the SAP operating platform, we will continue to place orders, transact and make payment as Univar USA Inc. • Product Marketing Manager Your Product Marketing Manager/Contact remains the same. • Purchasing Agent Your Purchasing Agent remains the same.
Action Required by Sept. 1, 2019	<ul style="list-style-type: none"> <input type="checkbox"/> Update your system to reflect the change in legal entity. <input type="checkbox"/> Update your system with the new Federal Tax ID/EIN. <input type="checkbox"/> Update your records with our new sales tax exemption certificate. <input type="checkbox"/> Update your records with our new W-9 issued as Univar Solutions USA Inc. <input type="checkbox"/> In some cases, depending on the terms of our contractual arrangement with you, either or both of our consents will be required to effectuate some of the planned changes. If that's the case, we will contact you and make appropriate arrangements. <input type="checkbox"/> Ensure changes are effective in your system on Sept. 1, 2019, but no sooner as advance action could disrupt operations. 	<ul style="list-style-type: none"> <input type="checkbox"/> No action at this time other than to note the eventual transition of our operations to the legacy Nexeo ERP system. You will be notified when our location(s) are ready for system transition. <input type="checkbox"/> You will be notified when our location(s) are ready for system transition.